

## **Curriculum vitae**

**Name: - Md. Rayhan uddin.**

**Address: - Durbar 55/3 Kolapara, Sylhet.**

**Mobile: +880 1790 479192.**

**E-mail: rayhanuddin271@gmail.com.**



### **Career objective:**

By acquiring, knowledge, expertise and a familiarity with the organization's culture, I want to contribute towards realizing organization's vision and become its integral part.

### **Personal information:**

Name : Md. Rayhan Uddin.  
Father's Name : Md. Abdul Khalik Badsha.  
Mother's Name : Ruji Begum.  
Date of Birth : 12<sup>th</sup> July 1993.  
Gender : Male.  
Blood Group : A+  
NID No : 1004512701.  
Height : 62[Inches]  
Weight : 56[Kg]  
Nationality : Bangladeshi.  
Marital Status : Single.  
Religion : Islam.  
Present Address : Durbar 55/3kolapara, Sylhet.  
Permanent Address : Durbar 55/3kolapara, Sylhet.  
Mobile Number : 01790-479192.  
E-Mail Address : rayhanuddin271@Gmail.Com

### **Educational qualification:**

#### **Bachelor of business administration:**

Institution : Sylhet International University, Sylhet.  
Degree Of : Bachelor of Business Administration (Major in Finance & Banking).  
Result : GPA - 2.72 Out of 4.00  
Passing Year : 2017  
Board : Sylhet

#### **Higher secondary certificate (H.S.C)**

Institution : Madan Mohan College, Sylhet.  
Group : Business Studies.  
Result : GPA- 3.30 Out of 5.00.  
Passing Year : 2012  
Board : Sylhet.

### **Secondary school certificate (S.S.C)**

Institution : The Aided High School, Sylhet.  
Group : Business Studies.  
Result : GPA-3.50 out of 5.00.  
Passing year : 2010  
Board : Sylhet

### **Summer internship:**

Project topic : Cheque clearance activities in a statutory bank.  
Organization name : Sonali Bank Limited, Sylhet MAG Osmani Medical College & Hospital Branch, Sylhet.  
Duration : From 23 April 2018, & to 23 July 2018.

### **Computer literacy:**

Project topic : Diploma in computer hardware & software engineering.  
Organization name : National youth development & career building academy, Rekabi Bazaar (opposite of sylhet auditorium) 4<sup>th</sup> floor  
Duration : From 05 marches 2016, & to 07 September 2016.  
Brief description : Ms-Office, hardware, software, programming, e-mail & internet browsing etc are successfully completed.

### **Language:**

Reading, writing and speaking ability both in bangla and english.

### **Hobbies & interests:**

Playing cricket & football etc.

Read the novel, stories, etc.

### **Reference:**

- Name : Md. Al – Amin.  
Designation : Senior Officer, Sonali Bank Limited.  
Organization Name: Sonali Bank Limited, Sylhet MAG Osmani Medical College & Hospital Branch, Sylhet.  
Mobile Number : +880 1521 435 699.
- Name : Azizul Haque.  
Designation : Cash Officer, Sonali Bank Limited.  
Organization Name: Sonali Bank Limited, Sylhet MAG Osmani Medical College & Hospital Branch, Sylhet.  
Mobile Number : +880 1713 746491.

**Signature**

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Md. Rayhan Uddin