

Government of the People's Republic of Bangladesh
Office of the Project Director, PIU
Agro-Meteorological Information Systems Development Project
Component-C of BWCSR
Department of Agricultural Extension
Khamarbari, Farmgate, Dhaka-1215

Request for Expressions of Interest (REOI)
for

Senior National Consultant (Procurement) for "Agro-Meteorological Information Systems Development Project"
(Component C of Bangladesh Weather and Climate Services Regional Project)
(Package No.: AMISDP-SD-002)

Memo: 12.01.0000.018.01.010.22.6530

Date: 25.01.2022

The People's Republic of Bangladesh has received a credit in the amount of USD 113million as from the International Development Association (IDA) towards the cost of Agro-Meteorological Information Systems Development Project [Component –C of Bangladesh Weather and Climate Services Regional Project (BWCSR)] to be implemented by Department of Agricultural Extension (DAE) and it intends to apply part of the proceeds to payments for the provision of consultancy services for the project by hiring of an Senior National Consultant (Procurement) .

2. Scope of Task /Service:

The services, among others, include the following:

- i. Carry out procurement of goods, works, non-consulting and consultancy services and procurement related activities of PIU;
- ii. Prepare annual procurement plan in GOB format and update the same as and when required;
- iii. Upload and update the procurement plan as and when needed (at least annually) through the Bank's Systematic Tracking of Exchanges in Procurement (STEP) system. Also, Upload and update the procurement transactions using STEP.
- iv. Prepare IFB, bidding documents, TOR, REOI, RFP documents, evaluation reports, contract documents and any other procurement related documents for goods, works, non-consulting and consulting services of the project;
- v. Assist in preparing/updating cost estimates and specifications for goods and works of PIU in collaboration with PIU;
- vi. Conduct procurement activities under the project using CPTU's e-GP portal.
- vii. Assist PIU to obtain authorization from and registration of CPTU's online PROMIS tool and input data for procurement performance monitoring system, if needed;
- viii. Assist in publishing all information relating to bidding and procurement of PIU in newspapers and in the websites;
- ix. Work as member of the bid/ proposal evaluation committee formed by the PIU;
- x. Preparation of final contracts, and ensure timely distribution of all relevant procurement and contract documents to relevant stakeholders;
- xi. Provide assistance on procurement matters of the project to ensure consistent application of the Procurement Guidelines of the World Bank and The PPA, 2006 and/or PPR, 2008 as laid out in the legal documents between IDA and GOB.
- xii. Conduct diagnostic analyses on delays, inefficiency, etc. in the system, and provide recommendations to improve the same, if required.
- xiii. Preparation of quarterly, half yearly and annual reports on procurement of PIU and submit to PD and the World Bank and arrange publication in the websites;
- xiv. Carry out ex-post review of PIU procurement and submit reports with recommendation to Project Director of PIU;
- xv. Handle complaints and provide guidance in handling complaints;
- xvi. Train the officials of DAE on procurement aspects to strengthen capacity
- xvii. Any other works as assigned by the PD.

3. Qualification Requirement and Eligibility Criteria of the Consultant:

Following are the Consultant's eligibility and qualifications criteria:

- i. Bachelor degree in engineering/Agriculture or Master Degree in any other field.
- ii. Membership of professional body of international repute in Procurement / Purchasing / Supply Chain will be preferred.
- iii. 12 years' of general experience in Public Procurement;



- iv. Seven (7) years of relevant experience in a position having responsibilities with a substantial content of his / her position in the procurement area (use of internationally accepted contract documents for works, goods and services; sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of Government's procurement Act/Rules; analytical capability in identifying and resolving procurement issues);
 - v. Proven working experience in procurement following World Bank's or other Multilateral Development Bank's Procurement Guidelines;
 - vi. Solid working knowledge on PPA-2006 and PPR-2008. Experience in the preparation of bidding document/Request for proposal for procuring of goods, works and services as well as evaluation of the same.
 - vii. Knowledge and understanding of e-GP.
4. Conditions for Application: Individuals who are currently working as procurement consultants under contract on another World Bank-financed project may also participate in the competitive selection process and if selected they will be required before contract signing to provide documentary evidence of having complied with their existing contractual obligations for advance notice to the client for early termination of the contract, to avoid disruption in implementation of that project.
 5. Department of Agricultural Extension (DAE) now invites eligible applicants to indicate their interest in providing the services. Applicants are invited to provide information indicating that they are qualified to perform the services (**Application Submission Form, Complete CV and supporting documents**).
 6. Detailed Terms of Reference (ToR) will be available upon request from the address provided below either through email or in person. ToR will also be available in the website of DAE (www.dae.gov.bd/site/view/tenders/tender-EOI-job-circular and <https://www.bamis.gov.bd/en/page/tender/>). Interested consultant may obtain further information from the office of the undersigned from 09:00 to 17:00 hours (Except holidays).
 6. The consultant shall be selected following Individual Consultant (SIC) based selection method set forth in Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 (Revised July 2014) on the basis of consultant's qualification, experiences and capability to carry out the assignment.
 7. Expression of Interest must be delivered to the address below (in person or by mail or by email) by **16:00 hours (GMT+ 6 hours) on or before 10 February 2022**. The authority reserves the right to accept or reject any or all EOIs without assigning any reason, whatsoever


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Terms of Reference (TOR)
for the Senior National Consultant (Procurement) to be engaged under
‘Agro-Meteorological Information Systems Development Project (AMISDP)’
Component –C of “Bangladesh Weather and Climate Services Regional Project”
Department of Agriculture Extension (DAE), Package No: AMISDP-SD-002

A. Background

The Bangladesh Weather and Climate Services Regional Project will support modernization of the country’s weather, water and climate information infrastructure strengthening both the supply of hydro-meteorological data, information and services and delivery to sectors and communities. It will do so by modernizing meteorological and hydrological monitoring systems, forecasting, strengthening sector specific information services and targeted community-based hazard early warning activities in Bangladesh.

This project is part of a World Bank SAR regional “series of projects,” the first of which, Nepal Building Resilience to Climate Hazards is under implementation and Bhutan Weather and Disaster Improvement project under preparation. The project will be financed through IDA credit with contributions from GoB counterpart funding. The interventions of Bangladesh Weather and Climate Services Regional Project are expected to encompass improved meteorological information services, improved hydrological information services, strengthened forecasting and early warning systems, and improved dissemination of agro-meteorological information.

The Project Development Indicators include (1) Improved accuracy and lead time for weather forecasts and multi-hazard early warnings; (2) Increased sharing of data and information for extreme regional events; (3) Increase in number (%) of end users satisfied by hydro-meteorological services; and (4) Increased farmer satisfaction with agro-meteorological services. The project would be implemented by three agencies (BMD, DAE and BWDB).

B. Objectives

- a) Ensure an open, transparent and compliant process;
- b) Achieve continuous improvement on all categories of expenditure through a transparent and fair procurement process;
- c) Achieve Value for Money in all procurement activities:

C. The Consultant

The activities of the Consultant will be guided by, and be in conformity with the relevant guidelines of the World Bank for the procurement of goods, works, non-consulting and consultancy services. These guidelines comprise of, but are not limited to:

- a) Guidelines: Procurement of Goods, Works, and Non-Consulting Service under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 (Revised July 2014).

- b) Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 (Revised July 2014).
- c) Standard Bid Evaluation Form, Procurement of Goods or Works, April 1996:
- d) Sample Form of Evaluation Report, Selection of Consultants, October 1999.

The Consultant will also refer to the provisions of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008 -which together constitute the body of statutes governing public procurement in Bangladesh -where such referral has received explicit prior agreement of the World Bank.

D. Scope of Services, Tasks and Expected Deliverables

- i. Carry out procurement of goods, works, non-consulting and consultancy services and procurement related activities of PIU;
- ii. Prepare annual procurement plan in GOB format and update the same as and when required;
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- xvii. Any other works as assigned by the PD.

E. Qualification Requirement and Eligibility criteria of the Consultant

Following are the Consultant's eligibility and qualifications criteria:

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- Membership of professional body of international repute in Procurement / Purchasing / Supply Chain will be preferred.
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- Proven working experience in procurement following World Bank's or other Multilateral Development Bank's Procurement Guidelines;
- Solid working knowledge on PPA-2006 and PPR-2008. Experience in the preparation of bidding document/Request for proposal for procuring of goods, works and services as well as evaluation of the same.
- Knowledge and understanding of e-GP.

F. Duration of Assignment

The duration of the assignment: 10 months

G. Reporting Requirements:

The Consultant will work under the guidance of the Project Director, AMISDP, DAE work in close coordination with other members of the PIU and will provide constant feedback. The consultant will submit reviews of documents as and when those reviews take place. The consultant will also submit an end-of-assignment report 30 (thirty) days before the end of the tenure of his / her contract, containing brief descriptions of procurement related issues addressed during the contract period, and measures that were implemented or recommendations for measures to be implemented, for effective resolution of those issues.

H. Facilities Provided by The Employer

AMISDP, PIU, DAE shall provide following facilities to consultant during his tenure of services:

- a) Office space with furniture & computer
- b) Internet access
- c) Office stationeries
- d) Photocopying facilities

I. Consultant's Obligations:

The Consultant shall be fully responsible to coordinate and manage his assignment and reporting with the PD with high integrity and ethical behavior. There should not be any conflict of interest while working in the procurement activities and should keep all the project information confidential.

J. Tentative Payment Arrangement:

The Senior National Procurement Consultant will be paid a negotiable consolidated remuneration inclusive of all applicable Tax & VAT as per Government Rule of Bangladesh as amended time to time (<http://nbr.gov.bd/>). The Consultant shall be responsible to settle all taxes and duties including the applicable VAT and AIT as per the laws of the GoB. However, the Project office will deduct the VAT & AIT as per prevailing rules and regulations.

K. Selection Method

The consultant shall be selected following Individual Consultant (IC) based selection method set forth in Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 (Revised July 2014) on the basis of consultant's qualification, experiences and capability to carry out the assignment.


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